

# SHORT COURSE ENROLMENT FORM

## SECTION 1 – STUDENT PERSONAL DETAILS (AS STATED ON PASSPORT)

FAMILY NAME:	GENDER:	<input type="checkbox"/> MALE	<input type="checkbox"/> FEMALE	<input type="checkbox"/> UNSPECIFIED
GIVEN NAME(S):	DATE OF BIRTH:	<input type="text" value="D"/> <input type="text" value="D"/> / <input type="text" value="M"/> <input type="text" value="M"/> / <input type="text" value="Y"/> <input type="text" value="Y"/>		
COUNTRY OF BIRTH:	CURRENT STUDENT AT Qii	<input type="checkbox"/> YES (Student ID: _____)	<input type="checkbox"/> NO	
PASSPORT NUMBER:	LANGUAGE SPOKEN:			

### UNIQUE STUDENT IDENTIFIER (USI)\*:

\*From 1 January 2015, all students enrolling in nationally recognised training need to have a Unique Student Identifier (USI). If you do not have a USI you must choose one of the following options:

- Apply for your USI at [www.usi.gov.au](http://www.usi.gov.au) and provide the number in the above field
- Request/give permission to Qii to apply for a USI on your behalf

## SECTION 2 – STUDENT CONTACT DETAILS

### ADDRESS

NUMBER AND STREET NAME:

SUBURB: STATE: POSTCODE:

### CONTACT DETAILS

PHONE : MOBILE:

EMAIL:

### EMERGENCY CONTACT

FULL NAME:

RELATIONSHIP: MOBILE NUMBER:

## SECTION 3 – CHOOSE YOUR COURSE

- Barista Course (includes SITXFSA001 and SITHFAB005)  First Aid Course (includes HLTAID003 and HLTAID004)  RSA Course (SITHFAB002 Provide Responsible Service of Alcohol)

START DATE:

## SECTION 4 – LANGUAGE, CULTURAL DIVERSITY AND SPECIAL NEEDS

### IN WHICH COUNTRY WERE YOU BORN?

- Australia  Overseas (please specify your country of birth): \_\_\_\_\_

### ARE YOU OF AUSTRALIAN ABORIGINAL OR TORRES STRAIT ISLANDER ORIGIN?

- NO  YES: Aboriginal  YES: Torres Strait Islander  YES: both Aboriginal and Torres Strait Islander

### IS ENGLISH YOUR FIRST LANGUAGE?

- Yes  No: Please specify your highest qualification completed in English \_\_\_\_\_

### DO YOU REQUIRE ANY SPECIAL ASSISTANCE WHILE UNDERTAKING TRAINING WITH Qii?

- No  Yes (please specify): \_\_\_\_\_

## SECTION 5 – TERMS AND CONDITIONS

- Qii reserves the right to cancel classes at any time prior to their commencement. If a class is cancelled, students will be advised by SMS and email no later than two days prior to its scheduled commencement date.
- We require a current mobile and email address to communicate details relating to your application.
- NO REFUNDS or transfers will be granted on or after commencement date of a course.
- If you wish to cancel your place in a class you must provide us with written notification.
- Where your enrolment has been processed and notification of your cancellation is received five days or more prior to the class commencement a full refund will apply.
- Where your enrolment has been processed and notification of your cancellation is received within five business days of the course commencement date a refund minus an administration fee will apply.
- Please note: As a condition of your enrolment you will be required to provide further statistical information upon attendance at your first class.

STUDENT FULL NAME (PLEASE PRINT)

DATE

STUDENT SIGNATURE†

† If the student is below 18 years of age, this agreement must be signed by the student's Parent or Legal Guardian.